



Please READ CAREFULLY, fill out, and return to us so we can proceed with your HVAC design

Please be as accurate as possible. Most important for accuracy is the number of systems (typically the number of thermostats), the type of heating system (boiler or furnace) and the location of the air handler (duct fan unit) for each system (e.g: second floor system in attic, first floor system in basement). We can use default values if you don't have specifics but please ask your contractor if you are unsure about items without a checkbox for unknown.

Direction Front of house faces:

Address of Project: _____

Number of AC/HVAC Systems: _____ Unknown, Use default

Brand or Model of Heating Equipment: _____ Unknown, Use default

Brand or Model of AC Equipment: _____ Unknown, Use default

Type of Fuel for heat:

- Propane Gas Oil Heat Pump (Electric)

Type of heat:

- Boiler Furnace Heat Pump (Electric)

Basement:

1. Is your basement:
 Conditioned Unconditioned Partially finished
2. does it have it's own system?: _____
3. Number of zones: _____ Unknown, Use default

First Floor:

1. Location of Air Handlers: _____
2. Number of zones: _____ Unknown, Use default
3. Location of duct work: _____
4. Location of supply registers for this floor:
 Floor Ceiling Walls

Second Floor:

5. Location of Air Handlers: _____
6. Number of zones: _____ Unknown, Use default
7. Location of duct work: _____
8. Location of supply registers for this floor:
 Floor Ceiling Walls